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## Urgent Fax

**Date:** July 13, 1999

**To:** Joelle Gauteux  
Office of Mr. P. Brongniart

**Fax:** 33-1-4006-6473

**From:** Donna J. Koeniges

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**Re:** Visit to France by Mayor Campbell and Larry Wallace

Mr. Jean Michel Brault suggested that I contact you for some urgent assistance. Mayor Campbell of Atlanta, Georgia is traveling to Paris this weekend with Larry Wallace and we need to help coordinate some very important details for them prior to their arrival. We will need hotel arrangements - they each need hotel rooms from July 24-29; Mayor Campbell needs a suite and Mr. Wallace just needs a standard room.

Once I have their flight arrangements, I will forward that information and we will need someone who speaks English to meet them at the airport, explain to them what places/sites they should visit, what restaurants they should visit and where they should go for entertainment - theater, etc. We will need them to be transported to their hotel and we also need to have nice gifts for each of them. In addition, a dinner <sup>the</sup> next week during their stay with Mr. Mestrallet and/or Mr. Brongniart would be ideal.

7/24  
Mayor Campbell and Mr. Wallace are currently in Germany and will be arriving in Paris from Munich on Saturday. Therefore, I need to send all of these details to the Mayor's office *as soon as possible*.

I am greatly appreciative of any help you can offer to me and I will gladly contact someone else to help me if I should do so.

Thank you very much in advance for your assistance!

Regards,



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